

Register and login to ComPsych step-by-step

How to login to the Employee Assistance Program

1. Visit www.GuidanceResources.com
2. Go to the **Register tab** and enter the "Organization Web ID" : **HealthAssuredEAP** and click Register
3. Select your **country** from the list to begin
4. Country and language can be changed if needed using the **globe icon**.

GuidanceResources[®] Online

COMPSYCH[®]
GuidanceResources[®] Worldwide

Login

Organization Web ID

REGISTER

HealthAssuredEAP

Register

If you do not know your Organization Web ID, it can be found on your benefits wallet card, poster, flyer or brochure

If your country/language is not listed, visit the GuidanceResources Online global website.

Americas Europe Asia Pacific Africa and Middle East

Austria - English Österreich - Deutsch België - Nederlands

Belgium - English Belgique - Français Česká republika - Čeština

Danmark - Dansk Denmark - English

Germany - English España - Español

Finland - English Suomi - Finnish

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Login

Company, Organization or Location Identification

Please identify your company so we can continue to provide you with the information and resources that are applicable to you.

If you are unable to locate your organization please contact our member services department.

Algeria	Argentina	Australia	Austria
Belarus	Belgium	Bolivia	Brazil



How to login to the Employee Assistance Program

5. Fill in your username (can be a dummy name) and create a password

Registration: Profile

To register for GuidanceResources Online, simply fill in the areas below.

*** Required**

Organization Web ID * HealthAssuredEAP

Select User Name and Password

5

User Name *

John Smith

(Select your own user name: 6-16 characters, no spaces.)

Password *

[Password Requirements](#)

Re-enter Password *

6. Fill in your email address and create security questions in case you forget your password

7. Click on the acceptance of the terms and submit

You can now login to GuidanceResources with your username and password.



How to contact a counselor

8. Click on Access
9. Click on GuidanceExperts directory to get access to the list of counselors available in your country

The screenshot shows the GuidanceResources Online website. The header includes the logo "GuidanceResources® Online" and "COMPSYCH® GuidanceResources®Worldwide". The main content area features a search bar with the text "How Can We Help You Today?". Below this is a "My Program" section. On the right side, there is a navigation menu with "ABOUT" and "ACCESS" buttons. The "ACCESS" button is circled in blue with a blue arrow and the number "8" pointing to it. Below the "My Program" section, there are two promotional cards. The first card is titled "Find a GuidanceExpert" and includes a photo of a woman and the text "Locate a GuidanceExpert (provider) near you." with a blue arrow and the number "9" pointing to it. The second card is titled "LIVING WELL NEWSLETTER" and includes the text "Check out our quarterly newsletter!" and an image of a newsletter. A large blue arrow points to the right at the bottom of the page.

GuidanceResources® Online

COMPSYCH®
GuidanceResources®Worldwide

How Can We Help You Today?

Close

ABOUT

ACCESS

8

My Program

Find a GuidanceExpert

Locate a GuidanceExpert (provider) near you.

9

LIVING WELL NEWSLETTER

Check out our quarterly newsletter!

How to contact a counselor

10. Select your country
11. Click on GuidanceExperts directory to get access to the list of counselors available in your country

GuidanceExpert Directory

Select Country

Please select the country in which you reside then click "Next." For some local appropriate GuidanceExpert (provider).

Search for GuidanceExperts

Country

Serbia and Montenegro ▾

Next



Search for Service

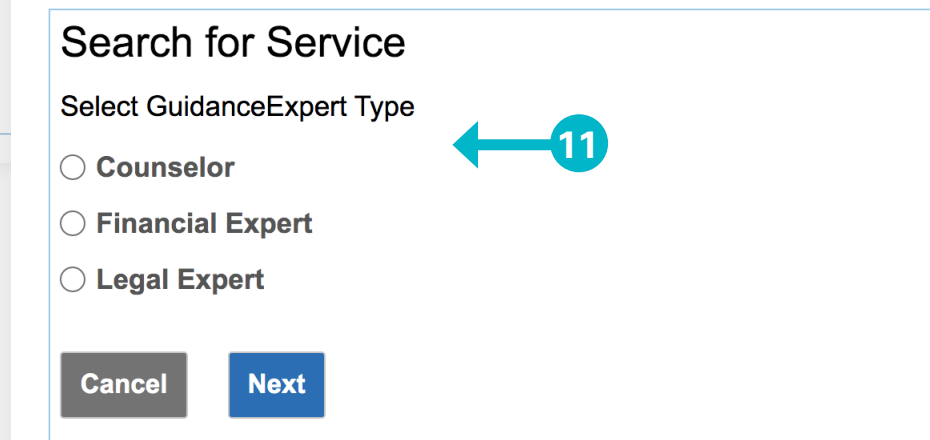
Select GuidanceExpert Type

Counselor

Financial Expert

Legal Expert

Cancel Next



How to contact a counselor

12. Select option 1 if you'd like to call the counselor directly

GuidanceExpert Directory - Serbia and Montenegro

Counselor Results - Serbia and Montenegro

Name	City
XXXX XXXXXX	Belgrade
XXXX XXXXXX	Belgrade
XXXX XXXXXX	Sremska Kamenica, Vojvodina
XXXX XXXXXX	Sremska Mitrovica, Vojvodina/

If you have any problems reaching a counselor, call

☎ 0800-190-258

Contact your local operator to place a collect (no charge) call to +44-2033183154 for immediate assistance.

Click on a counselor name to get information about a counselor. If you would like to try a different search, click "New Search."

13. Click on the name of the counselor, closer to your area

14. Dial in the phone number seen on the screen

Counselor Details

Name: XXXXX XXXXX

Address: Belgrade, Serbia and Montenegro

Office: XXX.XXXXXXX

E-mail: XXXX@XXXXXX